

## Participant First Time Login

<https://www.wealthcareadmin.com>

You can now access your specific account information online - 24 hours a day, 7 days a week. Our online services provide you with all the tools you need to manage your account, including your account balance and transaction history. When accessing your personal account for the first time, you will need to create a unique User ID and password. Be sure to keep your password in a safe place for future reference.

### Step 1: Click on "Participant Login"

### Step 2: Click "Create Account"

**WealthCare Administration System**

**Administrator Login**  
*View customer accounts*

**Employer Login**  
*View company and employee accounts*

**Participant Login**  
*View account activity and balances*

NOTE: If you have popup blockers installed you will need to disable them to use the WealthCare Administration System.

**Participant Portal**

Welcome, please login or create an account below.

**Login to your secure account**

User ID:

Password:

[Forgot Password](#) | [Create Account](#)

### Step 3: Complete the registration information and click "Submit"

Enter the information below to create your account. Please contact your Administrator for questions regarding access to this site or for questions about balances and statements.

**Name \***   ?

**Employee ID \***  ?

**Employer ID \***  or

**Card Number \***  ?

**New User ID \***  ?

**Password \***   ?

**Security Word \***  ?

**Birth City \***  ?

**E-mail Address**  ?

**E-mail Options**  Send E-mails ?

\* = required

**Employer ID – your employer will provide this to you.**  
(not required if you have your debit card number)

**Minimum of 6 characters**  
(will be used to log into the site)

**Minimum of 7 characters and at least 1 number**  
(no special symbols just numbers and letters)

If you have any questions or problems with your online access or set-up, please contact our customer service department at 800-337-4973.